



Remote Learning Provision

Remote learning will take place using Microsoft Teams. We are continuing to deliver our planned curriculum for each year group, adapted to ensure suitability for remote learning.

The school day

- The day begins as normal, with live tutor time from 08:50am.
- Students are to follow their usual lesson timetable of 5 teaching periods, a morning break, and a break for lunch. This meets the DfE requirement of 5 hours of study per day for KS3 and KS4 students.
- Period 1 begins at 9:10am. For further details of KS3 and KS4 lesson timings, please see our 'home school checklist', available on our website.
- We encourage students to end their study period 5 minutes before the end of the lesson in order to have a short break from the computer screen. If they have not completed all of their tasks from the previous lesson, they should submit what they have been able to complete and move on to the next lesson.

Methods of delivery

- Our remote learning provision involves a blend of delivery methods, as recommended by the Department for Education to ensure optimal impact (<https://www.gov.uk/government/publications/whats-working-well-in-remote-education>). This includes; live delivery, pre-recorded materials, subject specific platforms (such as MathsWatch, Seneca etc.), time for independent practice. Please note this is not an exhaustive list and subject teachers may use additional resources to best support students in their learning.
- Students in years 7 to 10 and year 12 will have at least one live contact with their class teacher, per subject per week, with the exception of KS3 subjects with less curriculum time, for example music, design technology, art and ICT.
- Students in years 11 and 13 will have live contact with their teachers during all timetabled lessons.
- The length of live teacher input will vary depending upon the lesson and subject need. The live element will provide the opportunity for teaching staff to give key explanations, model tasks, and enable students to ask questions and seek clarification if needed.
- In some unavoidable circumstances, live delivery may not be possible. In these cases, students will be engaging in independent practice to enable application of knowledge and skills. These tasks would be set on Teams.
- A guide on how to access live lessons can be found on our website.
- Teachers will be available via the chat function during the timetabled lesson time to provide support and guidance to students where needed. In some unavoidable circumstances, teachers may be unable to respond during the timetabled slot, and will endeavour to respond to students as soon as they are able to.
- Teaching staff are aware of the individual needs of students in their classes, and will apply our usual principles of Quality First Teaching in order to meet their needs.
- During core PE time, students should complete some exercise or a physical activity at home.

Assessment and Feedback

- Feedback will be provided to students on their learning in the following ways:
 - During live lessons, formative assessment will take place and feedback will be given in response to student input.
 - Key tasks will be set according to our usual assessment plan (KS3/4: 5 per ten week module for core subjects, 3 per ten week module for all others. KS5: 5 per ten week module). Feedback and closing the assessment loop opportunities will be provided via Teams.

Accessibility and Support

- A survey was sent to all parents and carers to identify students without electronic devices or internet access. We have provided laptops to those students who required them, but if your circumstances change and you require support with this please email enquiries@st-bedes.durham.sch.uk We have exhausted our current supply of DfE laptops, but are hopeful of receiving a further allocation.
- We have created a mailbox to support with ICT related concerns. Please email the following address, providing details of your child's full name, class and year group. We endeavour to respond within 48 hours studentsupport@st-bedes.durham.sch.uk
- Teaching staff will monitor students' engagement and quality of work submitted, and a text informing parents/carers of concerns, or to praise excellent engagement, will be sent on Friday of each week.

Pastoral Support

- Tutor time will occur daily from 08:50-09:10am. This enables students to have daily contact with their form tutor, to engage in collective worship, and to receive pastoral input and support.
- Supporting resources in relation to mental health and wellbeing can be found on our Facebook and website and wellbeing discussions will take place during tutor time.
- Our PSHE programme will continue remotely via Teams and will take place on Friday period 6 as usual.
- Our learning support assistants are working with teaching staff to support students in accordance with an individual student's support plan. Where appropriate, support staff may make use of Breakout Rooms within lessons to provide small group intervention. Intervention for students with additional literacy and numeracy needs will be taking place outside of lesson times. The SEND team will have frequent meetings with individual students to monitor progress and provide support.
- Students are expected to attend all live lessons and engage in all learning tasks as set by their classroom teachers and according to their usual timetable. If there are genuine circumstances that prevent your child from doing this, such as illness, please do not worry. Please inform school on a daily basis on 01915876220 (student absence) or contact their Head of House by emailing enquiries@st-bedes.durham.sch.uk

Student and Parent Responsibilities

Students should follow the guidance below in order to engage effectively with remote learning:

- Students are to log onto Teams by 08:50 each morning in order to follow the timetable as stated previously. Parents should ensure that their child is logged on at this time, and follows their timetable for the rest of the school day. We would appreciate parental support in encouraging student engagement and in monitoring student work completion at home.
- Students cannot access the 'video' facility in live tutorials/lessons. They will be able to see the learning materials the teacher displays but will not be able to use the video facility to be seen themselves; this safeguards both students and staff.
- Microphones must be turned off during 'live' lessons. The class teacher can control this, but students should check that both their camera and microphone are off before they enter the 'live' lesson.
- To ask or answer a question during a 'live' lesson, students may type in the chat box. This will be monitored by staff, and any comments made must be relevant to the lesson and involve appropriate language.
- Where necessary any inappropriate behaviour or conduct by a student during a live tutorial/lesson, or in the use of the Teams platform, will be dealt with in line with our school's Behaviour Policy.
- Whilst accessing live tutorials/lessons we will continue to have high expectations of our students' behaviour and conduct. However, if a student misbehaves or disrupts the learning in any way during a live tutorial/lesson then the teacher retains the right to immediately remove the student's access to the tutorial/lesson or, where necessary, to stop the tutorial/lesson and pending an investigation the student will consequently not be able to access any live tutorials/lessons but will continue their learning using resources provided on Microsoft Teams.
- For the purpose of accountability and maintaining a safeguarding overview, each remote lesson will be recorded. Should any issues arise, the video can be reviewed.
- To minimise the possibility of disruption, and to safeguard students and staff, students should only attend their own lessons. This should be individually, without other family members present.
- Parents should not try to contact teaching staff via Teams. Any contact with school should be made by emailing enquiries@st-bedes.durham.sch.uk and we will put you in contact with the appropriate member of staff.